

Proceeding of the Governing Body Meeting held on 19.10.2024 at 7.00 PM in online Mode under the Chairmanship of the Collector and District Magistrate, Ganjam.

Governing Body of U.C.P. Engineering School, Berhampur was held on 19.10.2024 at 7.00 PM in virtual mode under the Chairmanship of the Collector and District Magistrate, Ganjam to discuss different issues pertaining to the Engineering School in order to proceed further in the matters. The members attended the meeting is enclosed herewith in a separate sheet as **annexure-1**.

At the outset the Principal of U.C.P. Engineering School welcomed all the members and stated that the Engineering School is one of the oldest Engineering School of the state and imparting Diploma Education in eight disciplines. He presented before the Committee notes and agenda for discussion in detail and then after point wise discussion were made and decision taken against each point is as per the following.

1. Confirmation of the Last Proceeding:

Proceeding of the Last Governing Body Meeting was circulated to each Members of the Body vide Letter No. 1500 dated 19.08.2022 and since no comments have been received from any of the Members, so last proceeding was accepted.

2. Action Taken Report:

The Principal Presented before the Members the action taken report of the Last Proceeding which was as per the following.

Sl.No.	Decision taken	Action taken
1.	To start software based online training as an add on skill to increase employability	Following online training has been implemented. 1. CORSERA 2. IT Essentials 3. CCNA
2.	Establishment Smart Class Room	Established
3.	Testing of Construction Materials in Civil Engg. Testing lab	At Present Testing of Materials are going on and about Rs.68,000/- IRG has been generated during 2024-25
4.	Industrial visit by the students to outside District	Implemented
5.	Pilot Plant to recovery Kewra Oil	Not done due to changing scenario of education system.

The committee discussed in details and satisfied with the action taken report of the Institution. However, the Additional Director advised to increase testing of construction materials by which more IRG can be generated. The principal stated that since the testing has been commenced from the February, 2024 and all the Firms/ contractor are yet to know about existence of such facility at U.C.P. Engineering School, therefore it may take some time to increase the testing activity. However, the Superintending Engineer was requested to insist on the Firms/ Contractors to get testing Certificate from U.C.P. Engineering School rather than other private Agencies.


Principal
U.C.P. Engg. School
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3. Admission Figure 2024-25:

The principal informed that all the seats have been filled up for the year 2024-25 like last year to which the Members were satisfied and advised Principal to keep on the trend and to undertake awareness campaign like last year.

4. Placement During 2024-25:

The Principal informed in the Meeting that the pass out of students during 2023-24 was 257 and out of which about 170 were placed in different Industries inside and out side of the State. Also, he mentioned that number of students are going for higher study opting out of placement. The Members were satisfied with the placement figure and Principal was advised to explore the possibility of inviting more and more Industries for campus Placement. Fixation of Remuneration to invited Experts for Seminar.

5. Industrial Visit of the Students:

It was stated by the Principal that last year students are being allowed to visit Industries located outside of the District. He proposed to spent Rs.5000/- for each batch of students visiting Industries of the outside District towards transportation out of the P/L Development fund of the Institute was approved by the Committee after through discussion.

6. Expenditure in campus Drive Programme for Placement.

The Principal informed that number of Industries are coming to the campus for placement of students. About two to three Personal comes in each campus drive programme. As a courtesy, the institution provides them working lunch, snacks and also prints plex banner to make the drive a success. Therefore, he suggested to fix the amount of expenditure to be incurred in each programme to the tune of Rs.2000/- maximum was accepted by the Body.

7. Engagement of Guest Faculties

It was stated by the Principal that DTE&T, Odisha has approved the number of Guest faculties to be engaged by each Polytechnic/ Engineering School of the State vide their Letter No. 11470 dated 05.08.2024 wherein it has been mentioned to get it approved by the Governing Body. Accordingly, U.C.P. Engineering School has been allowed to engage 23 numbers of guest Faculties for which action has already been taken by the Engineering School. After through discussion the same was approved by the Governing Body.

8. Engagement of Contractors/ Firm to run hostel Mess

The Principal informed that the mess of Hostel is being run by the Mess contractor years together with out any fresh tender. The matter of his continuity was discussed in detail. After through discussion it was decided to go for fresh tender and the present contractor of mess may continue till fresh tender is finalized and work awarded as per the tender process.

9. Engagement of Outsourced Manpower.

The Principal stated that at present Ganjam Security Man power service Private limited has given manpower services on outsourced basis. The said agency has been engaged for man power services since last few years. Therefore, the proposal to float new tender for engaging man power on outsourced basis was accepted by the Governing body as per detail discussion. Further, it was decided that the same firm will continue to supply manpower services till the new tender is finalized and work awarded to the selected firm after end of the tender process.


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10. Purchasing Furniture for Class Rooms / Labs out of Development Fund of the Institute.

It was informed by the Principal that, during A.G audit, an audit para-76/2022-23, No.1 has been raised by the AG audit for non-expenditure of Rs.68.14 lakh out of development fund. In order to settle the para, the expenditure has to be incurred and compliance report to A.G, Odisha has to be submitted. The Principal proposed to spend the amount as per the following details observing all financial rules for expenditure.

1. For procurement of new tools & equipment – 50.00 Lakh
2. For procurement of Class Rooms/ Lab/ Office furniture – 15.00 Lakh
3. Library books – 3.00 lakh

The proposal was discussed in detail and accepted by the Committee

11. Signing of MoU for establishment of Energy Lab and Innovation Lab.

The Principal stated that add on skill and innovative idea is required for quality education. Accordingly, in the staff meeting it was decided to set up a Renewable Energy Laboratory with the help of Innodust Technosolutions Pvt. Limited and an Innovation Lab with the help of I.I.T, Bhubaneswar. Further, he informed that preliminary discussion has already been completed and both of the organization has given their consent to help setting up of the said Laboratories. In case of Innodust Technosolution Pvt. Limited, the institution has to provide one Class room and space for setting the Renewable Lab. with required furniture and tools & equipments required for the lab to be supplied by the Innodust. He has agreed to train to our students and help for placement. The matter was discussed in detail by the Members and the proposal for signing of MoU with both of the organizations was accepted.

12. Remuneration to invited experts for Seminar.

Conducting Technical Seminar is an integrated part of modern education system to expose students for rapid technological innovation around the World. For Seminar, Experts from outside are invited for the talk. There is no fixed rate of remuneration for conducting such programme. The proposal to remunerate experts from outside @ 1000/- per hour was accepted by the Committee after detail discussion.

13. Students Project

The Principal stated that 100 marks is being awarded to the students for their Project Work during last Semester. During the project, raw-materials are to be supplied by the Institution to make a viable working model. Due to rising cost of small equipment/ raw materials cost, the proposal was to spent maximum up to Rs. 25,000/- for each project was accepted by the Committee after detail discussion.

With the above discussion the meeting ended with a vote of thanks to the Chair.

APPROVED

Collector and District Magistrate, Ganjam
and Chairman, Governing Body, UCPEs, Berhampur


Principal
U.C.P. Engg. School
Brahmapur

Members attended the Governing Body meeting held on 19.10.2024
at 7.00 P.M in online Mode.

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| 1. | Sri J.R.Das, Addl.Director,
D.T.E & T, Odisha, Cuttack. | Representative of DTE&T, Odisha,
Cuttack. |
| 2. | Sri Samarajit Biswal,
Dy.Secretary, SCTE&VT,
Odisha, Bhubaneswar. | Representative of
SCTE&VT, Odisha, Bhubaneswar. |
| 3. | Er.S.Patel,
Superintending Engineer,
R & B Division No.I, Berhampur. | Member |
| 4. | Er.Prasanta Kumar Mishra,
S.D.O, WATCO, Berhampur. | Member |
| 5. | Sri P.S.Nayak,
Dy.Director (Employment),
Berhampur. | Member |
| 6. | Niroja Pattnaik,
Grasim Industries Limited,
Chemical Division, Ganjam. | Member |
| 7. | Representative of NTTF,
Gopalpur. | Member |
| 8. | Sri K.Anil Kumar,
Hon'ble M.L.A, Berhampur. | Member |
| 9. | Sri Ghanashyam Sarangi,
Sr.faculty as staff representative,
U.C.P. Engg. School, Berhampur. | Member |
| 10. | Er.S.K.Patra,
Principal, U.C.P. Engg. School,
Berhampur. | Member Secretary |


19/10/24

Principal
U.C.P. Engg. School
Brahmapur, (Ganjam)